

Form 4 Oath of Office of Council Member

1. [PATRICIA McDUGALL], do solemnly and sincerely [SWEAR] that I will be a true and faithful servant to Klahoose, as a member of Klahoose Council and that I will:

ACCOUNTABILITY

1. act always in the best interests of Klahoose, whether my actions are within my duties as a Council member or in my personal capacity;
2. act always with honesty and in accordance with the laws of Canada and the Province, and Klahoose laws, By-laws, policies and procedures;
3. take responsibility for my actions and decisions and not exceed the authority of my position on Council;
4. accurately, adequately and only where authorized by Council to do so, communicate decisions made by Council to Klahoose members and the public, and where I do communicate such decisions to Klahoose members and the public I will do so in a manner that respects the decisions made and the decision-making process, and in a manner that fosters the implementation of the decision;

INTEGRITY

5. at all times act with integrity by being completely honest and truthful in my actions and consistent, fair and reasonable in my communications with other persons and in my approach to decision-making;
6. at all times act in a manner that maximizes the level of trust in Council as a whole;
7. never take a bribe or accept anything of value for me or my Immediate Family Members (including but not limited to money, offers of employment, gifts and travel) in exchange for preferential treatment or a vote at a Council meeting;
8. never use or condone the use of violence directly or indirectly;
9. never forge Council documents;
10. act with due care, competence, and diligence, without misrepresenting material facts or allowing my independent judgement to be subordinated;
11. avoid a conflict of interest or the appearance of a conflict of interest and avoid being involved in any transaction or business matter where I am in a conflict of interest or appear to be in a conflict of interest and to openly declare any circumstances where I am in a conflict of interest or apparent conflict of interest and then remove myself as necessary;
12. sign and comply with any Confidentiality Agreement in relation to my position on Council;

DEALINGS WITH COUNCIL

13. act in a positive, cooperative, respectful and professional manner in dealings with other members of Council;

14. reply to all communications from another Council member promptly and completely;
15. attend all Klahoose Council meetings and Klahoose Annual General Meetings and arrive on time for such meetings, unless my absence or lateness is allowed in accordance with the *Custom Election Code of the Klahoose First Nation, 2020*;
16. actively participate in debates and decisions being made by Council, unless I am in a position of conflict of interest in relation to the topic that is under debate or decision that is being made;
17. work together with all members of Council in a spirit of openness, honesty, and transparency that encourages engagement, collaboration, and respectful communication;
18. not act in a manner that impugns or is destructive to a debate or decision being considered by Council as a whole;
19. not improperly obstruct or delay an investigation that is taking place in relation to the actions or omissions of Council, an individual Council member, Klahoose Administration or an individual member of Klahoose Administration;
20. when appointed to committees and other bodies as part of my duties, make every effort to participate diligently in these bodies with good faith and care;
21. not make statements known to be false or make a statement with the intent to mislead Council;

DEALINGS WITH EXTERNAL STAKEHOLDERS

22. when dealing with anyone outside Klahoose, including public officials, take care not to compromise the integrity or damage the reputation of Klahoose;
23. uphold all formal commitments and agreements that are made with government agencies and other organizations;
24. not use my individual position on Council to unduly influence a decision, recommendation or other action of a non-Klahoose person or body;
25. where I believe that it is necessary for action to be taken by Klahoose to influence a decision, recommendation or other action of a non-Klahoose person or body, bring the matter before Council for a decision on whether to take action unilaterally on behalf of Klahoose and in which manner such action must be taken;

DEALINGS WITH KLAHOOSE ADMINISTRATION

26. not ask any member of Klahoose Administration to do something contrary to any law of Canada or the Province, or any Klahoose law, By-law, policy or procedure, or resolution;
27. act in a manner that is respectful and courteous toward all members of Klahoose Administration;
28. not overstep the role of or undermine the responsibilities or decisions of any member of Klahoose Administration unless such action is within my role pursuant to a current Klahoose law, By-law or policy;

- 29. not use my individual position on Council to influence a decision of any member of Klahoose Administration in relation to the delivery of Klahoose services to an individual Klahoose Member;
- 30. where I have concerns in relation to the delivery of a Klahoose service, review the existing Klahoose policy to determine whether I believe the policy needs to be updated to improve access or delivery of the service to which the policy relates, and where I believe an update is necessary I will bring those recommended policy updates to Council for a decision on whether to update the policy;

DEALINGS WITH MEMBERSHIP

- 31. at the request of members, provide members with information on the dates, times and locations of upcoming Council meetings;
- 32. at the request of members, provide members with access to Klahoose laws, By-laws, policies and procedures, unless the policies and procedures are deemed confidential by Council; and
- 33. honestly and fairly represent the views of members at Council meetings.

Signed this 21st day of July, 2021.


(Signature)

July 21/2021
(Date)

Kerry McArthur
(Witness Signature)

July 21/2021
(Date)