

Klahoose First Nation



Education Policy

**Post Secondary Student Support Program
University and College Entrance Preparation Program**

Adopted: April 28, 2021

Amended:

Klahoose First Nation Education Policy

VISION AND VALUES OF KLAHOOSE FIRST NATION

We, the Klahoose people, are the original caretakers of this land. We live by our values which are based on our culture, tradition, unity and equality. Our solid economy is built upon holistic practice and respect for ourselves, our territory, and the environment. Social well-being, good health and education are essential for a safe, prosperous community. Through our vision, the Klahoose community ensures a future for our children and the generations that follow.

Values which guide the activities and relationships in the Klahoose community include:

- Respect for our culture and our land
- Respect for each other in the community
- Honesty
- Generosity
- Humour
- Value of learning
- Value of work
- Value and strength of our families
- Health and healing

Preamble

Klahoose First Nation supports lifelong learning of our Members, and we employ a full-time Education Coordinator to administer a wide range of educational programming from primary school to post-secondary learning opportunities.

The Education Coordinator manages the day-to-day administration of programs and reports to the Administrator. Council is responsible for policy development and ensuring that policy objectives are met.

This local operating policy guides the administration of post-secondary student support and reflects both federal policy guidelines and Klahoose practices. The policy is designed to provide fair access to educational opportunities and to provide sufficient information to assist those individuals who are seeking to return to school.

TABLE OF CONTENTS

PART I: INTERPRETATION AND APPLICATION	3
1.0 Definitions.....	3
2.0 Appeals	4
3.0 Policy Amendments	4
PART II: PROGRAM INFORMATION	5
4.0 Eligible Applicants	5
5.0 Sponsorship Priorities	6
6.0 Eligible Institutions.....	7
7.0 Eligible Programs.....	7
8.0 Program Limits	7
PART III: SPONSORSHIP LIMITS	9
9.0 Limits of Assistance	9
10.0 Full-Time Student Assistance.....	9
11.0 Part-time Student Assistance	9
12.0 University and College Entrance Preparation (UCEPP) Student Assistance	9
13.0 Application and Pre-enrollment Fees	10
14.0 Tuition, Mandatory Student Fees, and Tutoring	10
15.0 Books, Supplies, and Mandatory Equipment	10
16.0 Travel Assistance.....	11
17.0 Living Allowance	12
PART IV: APPLICATION PROCESS.....	13
18.0 Required Application Content – New Applicants.....	13
19.0 Required Application Content – Returning Students	13
20.0 Application Deadlines	13
21.0 Application Approval Process.....	14
PART V: SPONSORED STUDENT REQUIREMENTS	16
22.0 Sponsorship Deadlines	16
23.0 Grades/Transcripts.....	16
24.0 Contact Information, Dependants Change	16
25.0 Academic Standing.....	16
26.0 Personal Crisis	16
27.0 Change in Course Load	17
28.0 Course Failure	17
29.0 Academic Suspension (full time students).....	17
30.0 Suspension or Termination of Sponsorship	17
31.0 Penalties	18
PART VI: APPENDICES.....	19

APPENDICES

- Appendix A: Eligible Institutions
- Appendix B: Travel Rates
- Appendix C: Living Allowance Rates
- Appendix D: Application Package
- Appendix E: Direct Deposit Form
- Appendix F: Progress Report

PART I: INTERPRETATION AND APPLICATION

1.0 Definitions

1.1 In this Policy, the following definitions apply. The definitions included in the Klahoose First Nation Interpretation Policy and any updates of that Policy will be applied to this policy.

Academic Probation	A period of time during which the student is under strict academic guidelines because their current grades do not meet the required standard set by their academic institution. Academic probation will be closely monitored by the Education Coordinator and may result in sponsorship level changes.
Academic Suspension	A period of time during which the student is suspended by the academic institution and is not eligible to enroll in courses at the institution for a specific time (usually 1-2 semesters).
Academic Year	As defined by the educational institution and can vary from program to program.
Council	The Chief and Councillors of Klahoose First Nation, or any successor government of the Klahoose First Nation.
Dependant	A child or grandchild under 18 years of age that ordinarily lives with the sponsored student. A parent, grandparent, sibling, child, or grandchild over 18 years of age with an impairment in physical or mental functions that ordinarily lives with the sponsored student.
Full-time Student	A student who is enrolled in a course load that is defined as full-time by the academic institution or organization delivering the program of study.
Good Academic Standing	Student meets or exceeds the minimum acceptable standards of academic performance required by the enrolling institution.
Good Financial Standing	As defined by the Klahoose First Nation Interpretation Policy.
Immediate Family	As defined by the Klahoose First Nation Interpretation Policy.

Indigenous Services Canada (ISC)	Indigenous Service Canada. The federal government ministry responsible for the support of Indigenous Peoples of Canada. (The name of this Ministry changes from time-to-time and references in this policy will be assumed to be to the current ministry.)
Member	As defined by the Klahoose First Nation Interpretation Policy.
Part-time Student	A student who is enrolled in less than full-time studies as defined by the academic institution or organization delivering the program of study.
Post Secondary Institution	Certificate, diploma, or degree granting institution that is recognized by a province and includes educational institutions affiliated with or delivering accredited post secondary programs with transferable credits.
PSSSP	Post Secondary Student Support Program
Semester	Part of the academic year. As defined by the academic institution. Semesters usually run from September to December (fall), January to April (winter) and then a variety of spring and summer semester schedules.
Sponsorship	Provision of financial support to an individual for attending a post-secondary institution. This support may include tuition, books, living allowance, and travel allowance as applicable.
Transcripts	A permanent record of a student's grades from an academic institution.
UCEPP	University and College Entrance Preparation Program

2.0 Appeals

2.1 See Klahoose First Nation Appeals Policy

3.0 Policy Amendments

3.1 Amendments to this policy will only apply to new sponsorship contracts signed after the amendment is approved by Klahoose First Nation Council.

PART II: PROGRAM INFORMATION

4.0 Eligible Applicants

To be eligible to receive post-secondary education financial support, individuals must:

- 4.1 Be a registered member of Klahoose First Nation
- 4.2 Have been a resident in Canada for twelve consecutive months prior to the date of application.

Exemptions to the 12-month residency requirement:

- a. Students who are normally resident in Canada but who for the purpose of attaining post-secondary education (whether through the Klahoose First Nation education program, through another sponsorship program, or at their own expense) have been living outside of Canada for all or part of the year prior to the application for support. For students attending these post-secondary institutions outside Canada, the residency requirement applies only to their first year of studies.
 - b. Employees of the federal or provincial governments appointed to foreign posts and the dependent children who accompany the employees abroad.
 - c. Students who, under the authority of provincial or territorial child welfare legislation, were placed outside of Canada in a foster home, an institution (for example, a group home), or through an adoption and have returned to Canada.
- 4.3 Have been accepted by an eligible post-secondary institution (see Section 6) into either a degree or certificate program, or a UCEPP program, (see Section 7). Conditional admission pending final transcript will be accepted to meet this requirement.
 - 4.4 UCEPP students must obtain from the post-secondary institution offering the program a statement that attests the UCEPP program will provide the student with the necessary courses to attain the academic level for university or college entrance and that the student will be eligible to be accepted as a student at a regular university or college credit program upon successful completion of the UCEPP course of studies.
 - 4.5 Maintain continued Good Academic Standing within the educational institution (as per the institution's definition of Good Academic Standing).
 - 4.6 Be in Good Financial Standing with Klahoose First Nation as defined by the Interpretation Policy. If the debt to Klahoose First Nation is due to a previous education sponsorship default, the Education Coordinator will review such circumstances to ensure the applicant's probable success.

5.0 Sponsorship Priorities

- 5.1 If there are more applicants who meet the eligibility requirements than funding available to support all applicants, students will be selected for sponsorship based on the following priorities.

First Priority	Applicants who are continuing full-time PSSSP or UCEPP sponsored students who have maintained Good Academic Standing from the previous semester or previous two semesters where applicable. (See Section 8 - program limits.)
Second Priority	Applicants who have graduated from high school with a Dogwood Diploma (or equivalent) in the last 2 academic years.
Third Priority	Applicants who are continuing full-time students, who have not been previously sponsored by Klahoose First Nation and have maintained Good Academic Standing from the previous semester or previous two semesters where applicable.
Fourth Priority	Applicants who have been previously sponsored, have completed the level they were sponsored for, and apply to be sponsored for the next progressive level.
Fifth Priority	Applicants who wish to study part-time.
Sixth Priority	Applicants who have graduated from high school with a dogwood diploma (or equivalent) more than 2 years previously and have not received previous sponsorship.
Seventh Priority	Applicants who have received previous sponsorship and wish to change careers or pursue a degree or certificate in a different field of study.
Eighth Priority	Applicants who have previously been funded by PSSSP but did not complete their program (including those placed on academic suspension by the academic institution).

- 5.2 Students that have completed a Level of Program (See Section 8) with Klahoose sponsorship and want to go on to another level as part of a professional program leading to employability (e.g. clinical psychology requires a masters degree) will be considered First Priority to a maximum of 6 years of consecutive sponsorship. Maximum sponsorship per level will apply (See Section 8).
- 5.3 Wait List: Applicants who meet the priority criteria (listed above in Section 5.1) will be funded on a first come first served basis. If there is not sufficient funding to sponsor all applicants, applicants will be added to a wait list. Late or incomplete applications will also be added to the wait list. If additional funding is available, the Education Coordinator will review the priorities listed above and apply the application date recorded on the waitlist for applicants meeting the same priority.

6.0 Eligible Institutions

Eligible post-secondary institutions are degree, diploma, or certificate granting institutions that are:

- 6.1 Recognized by a province or territory (in Canada or abroad).

or

Educational institutions recognized to deliver post-secondary programs by arrangement with an eligible post-secondary institution.

If the program of studies is in a foreign institution, the student must provide evidence that it is recognized in Canada as an acceptable post-secondary program of studies.

Links to lists of eligible Canadian and International institutions are included in Appendix A.

- 6.2 If the institution does not have the necessary criteria, the student must include in their application a letter regarding why they wish to attend that particular institution. The Education Coordinator will either apply through the ISC process to have the institution accepted for sponsorship or refer the applicant to the Klahoose Funded Vocational Sponsorship policy. (The decision of which strategy to pursue will depend on the expectations of ISC approval and be at the discretion of the Education Coordinator.)

7.0 Eligible Programs

Under the PSSSP and UCEPP, eligible programs must:

- 7.1 Be offered by eligible institutions as defined in Section 6 of this document.
- 7.2 Require Grade 12 (or equivalent).
- 7.3 UCEPP programs must provide the student with the necessary courses to attain the academic level for university or college entrance.
- 7.4 Delivery method may be in-classroom, e-learning, distance learning, or virtual learning as long as it meets all eligibility criteria.

8.0 Program Limits

- 8.1 Students are eligible for the following levels of programs and program limits:

Level	Description	Maximum for Sponsorship
UCEPP	University / College Entrance Preparation	2 academic years (or equivalent part time)
Level 1	Certificate / Diploma	3 academic years
Level 2	Undergraduate Degree Program	5 academic years
Level 3	Graduate / Advanced / Professional Degree	3 academic years
Level 4	Doctoral Degree	6 academic years

- 8.2 Changing programs within a level uses up maximum sponsorship amounts (i.e. maximum sponsorship within a level does NOT reset if program/major changes).

- 8.3 Students may submit an application for more than one program at each level and in any order. Klahoose Sponsorship Priorities (See Section 5) will apply.
- 8.4 Students who became eligible for sponsorship and who have previously completed a portion of post-secondary studies without sponsorship from Klahoose First Nation will not be reimbursed for previous expenses.

PART III: SPONSORSHIP LIMITS

9.0 Limits of Assistance

- 9.1 All sponsorship is subject to Klahoose First Nation availability of funds.
- 9.2 Total maximum sponsorship per year per applicant for full-time PSSSP programs is \$53,000 or as updated according to ISC national guidelines.

Note: No student is automatically entitled to this amount. All sponsorship provided through this program is subject to availability of funds.

10.0 Full-Time Student Assistance

- 10.1 To be considered a full-time student during the school year, the applicant must be enrolled in the number of courses required to be considered full-time by the institution. Full-time students are eligible for:
 - a) Application and Pre-enrollment Fees
 - b) Tuition, Mandatory Student Fees, and Tutoring
 - c) Books, Supplies, and Mandatory Equipment
 - d) Travel Assistance
 - e) Moving Expenses
 - f) Living Allowance

11.0 Part-time Student Assistance

- 1.2 Part-time students may be supported if their program of studies is of at least one academic year in duration and/or leads to a certificate, diploma or degree.

Part-time students are eligible for:

- a) Application and Pre-enrollment Fees
 - b) Tuition, Mandatory Student Fees, and Tutoring
 - c) Books, Supplies, and Mandatory Equipment
- 11.1 Part-time students may be eligible for pro-rated Living Allowance at the discretion of the Education Coordinator depending on funding availability and need. Part-time students may apply in writing to the Education Coordinator for pro-rated Living Allowance.

12.0 University and College Entrance Preparation (UCEPP) Student Assistance

- 12.1 UCEPP students may be either part-time or full-time students and must be enrolled in a University and College Entrance Preparation Program (UCEPP) of a post-secondary institution.
- 12.2 The maximum time limit for financial support will be two academic years (as defined by the institution offering the program), or in the case of part-time students, the time period equivalent to two academic years.
- 12.3 UCEPP students may be funded the same as, and will fall under the rules and responsibilities of, either Full-time Student Assistance or Part-time Student Assistance, depending upon their enrolment.

13.0 Application and Pre-enrollment Fees

- 13.1 Applicants typically apply to more than one education institution and may be charged fees for each application. Generally, these *application fees* are not eligible for sponsorship by the PSSSP program because most such expenses occur prior to the applicant's approval for sponsorship.

However, an application fee or other mandatory fees charged by an educational institution where an applicant is later granted formal admission is eligible for reimbursement under this program. Such a fee will be considered a payment made in advance by the sponsored student toward their mandatory student fees. Once an applicant has been formally accepted to an educational institution, a receipt issued by that institution for this fee may be submitted to the Education Coordinator for reimbursement.

14.0 Tuition, Mandatory Student Fees, and Tutoring

- 14.1 Eligible costs include actual tuition costs and mandatory fees from the educational institution or organization.

- 14.2 Tuition fees will be paid only to a maximum cost for a similar program in BC nearest to the student's place of residence at the time of application and will be paid in Canadian funds.

If a program is not offered in BC, the application must include a letter describing the education and employment plan and the benefit of attending the specific program. Decisions regarding out-of-province institution eligibility will be at the discretion of Council.

- 14.3 The cost of tuition and registration fees will be paid to the institution in which the student is enrolled.
- 14.4 Students are eligible for a maximum of \$400 per year for tutoring expenses. Tutoring fees will be paid directly to the tutor or reimbursed to the student upon submission of receipts.

15.0 Books, Supplies, and Mandatory Equipment

- 15.1 Sponsorship is available to cover the actual cost of books and supplies that are listed as required by the post-secondary institution to a maximum of \$2,000 per educational year (unused amounts may NOT be rolled over from year to year).

- 15.2 Each student is eligible to use \$300 of this amount for a one-time purchase of a computer/laptop if required. Computer purchase allocation is provided only one time per student. (Students who pursue multiple levels per Section 8 will NOT qualify for additional computer purchase allocation.)

- 15.3 The costs of required books and supplies will either be paid directly to the institution's bookstore OR will be reimbursed to the student upon submission of receipts to the Education Coordinator.

- 15.4 Requests from students enrolled in specialized programs that require more expensive books, supplies, and/or equipment (in excess of \$2000 per year) will be considered by the Education Coordinator on an individual need basis. Additional funds must be pre-approved in writing by the Education Coordinator and will not be paid or reimbursed without pre-approval.

- 15.5 Students will be held responsible for reimbursing the program for any unauthorized expenditures.

16.0 Travel Assistance

Travel assistance will be provided as per rates set in Appendix B – Travel Rates.

- 16.1 Pre-semester Travel: The Education Coordinator will consider requests for travel on a one-time only basis to attend orientation, assessment or other meetings required by the institution. If the travel is approved, the student will receive a travel subsidy for one round trip as defined in Appendix B.
- 16.2 Seasonal Travel: When a student must change their place of residence to attend a post-secondary institution, the student shall be eligible for a travel allowance equal to the cost of one return trip per semester the student is enrolled. Travel allowance will be provided for the student, and when necessary, the student's dependents.
- 16.3 Daily Travel: Daily travel is considered part of the living allowance, which is paid only to full-time students.
- 16.4 Emergency Travel: In the event of a death or illness in the immediate family or a global emergency (e.g. pandemic, political unrest), full-time students are eligible to receive one trip at the same rates as outlined under Seasonal Travel. The student must apply to the Education Coordinator for the emergency travel funding and approval is contingent upon the availability of funding.
- 16.5 Travel for Exams: Students taking classes through distance education or e-learning who are required to travel to another location to complete their required exams are eligible for travel support. However, requests for alternatives such as taking the exam in the local school under the supervision of a teacher or school principal should be first examined to minimize travel costs.
- 16.6 Moving Expenses: Recognizing that students who live away from their home community need to move to and from the community in which they were enrolled, Klahoose will reimburse up to a maximum of \$500 for moving expenses (based on receipts submitted to the Education Coordinator).

17.0 Living Allowance

- 17.1 Only full-time students are eligible for living allowance sponsorship. If a student withdraws from courses and is no longer considered full-time by the education institution, the living allowance will be discontinued.
- 17.2 Students may not collect Living Allowance and Social Assistance at the same time.
- 17.3 Students attending post-secondary institutions outside of British Columbia will receive their living allowance in Canadian funds, equivalent to what students studying in BC receive.
- 17.4 Living allowances are expected to cover normal daily living expenditures such as food, lodging, and local travel. Living allowances are not expected to cover personal debts incurred prior to or during attendance at a post- secondary institution.
- 17.5 Maximum Living Allowance Rates are listed in Appendix C. These rates are reviewed annually by Council.
- 17.6 Advance for Damage Deposit: Where it is necessary for a student to rent accommodation to attend a post-secondary institution and a damage deposit is required, the program will pay the damage deposit one-time only per school year, directly to the student, which will be deducted proportionally from the living allowance through the balance of the school year.
- 17.7 Daily Transportation: The cost of bus passes is eligible for reimbursement upon submission of receipts to the Education Coordinator or is paid with tuition/fees for those institutions where bus passes are included in the student fees. Students are eligible for either bus pass reimbursement OR \$100/month vehicle allowance.

PART IV: APPLICATION PROCESS

18.0 Required Application Content – New Applicants

- 18.1 Application Package (See Appendix D)
- 18.2 Letter of acceptance from the academic institution
- 18.3 Copy of official transcripts from the most recent secondary school or post-secondary school attended (when available)
- 18.4 UCEPP applications require a letter stating that the applicant will be eligible for acceptance into a regular college or university credit program upon successful program completion.

19.0 Required Application Content – Returning Students

- 19.1 Transcripts from previous semester
- 19.2 Final program progress report from the last semester of studies (See Appendix E)
- 19.3 Records release form (See Appendix D)

20.0 Application Deadlines

- 20.1 Applications must be received by APRIL 30 for sponsorship for program/course sponsorship starting in September (or later) of a given year and finishing by the end of August of the following year.
- 20.2 Late or incomplete applications will be put onto a waiting list according to date received and eligibility. The application may be considered if there is sufficient funding available and time to complete the process.

21.0 Application Approval Process

- 21.1 Submission of application to Education Coordinator by deadline (see Section 18 & 20)
- 21.2 Applications will be reviewed within 14 days after being received.
- 21.3 The Education Coordinator will review applications to determine the following:
- a) Completeness (including all application content). If an application is not complete, the Education Coordinator will contact the applicant regarding required information. Applications will be considered received and added to the list when they are completed.
 - b) Confirmation that the educational institution or organization is eligible in accordance with Section 6 of this policy.
 - c) Confirmation that the program is an eligible education program in accordance with Section 7 of this policy.
- 21.4 The Education Coordinator will:
- a) Request, by written memo to the Klahoose First Nation Finance Department, verification that the student/applicant is in Good Financial Standing with Klahoose First Nation.
 - b) Request, by written memo to the Klahoose First Nation Social Development Department, information to determine whether the applicant is or has received social assistance recently.
 - c) Prioritize applicants according to the priorities in Section 5 to determine how many students current funding can support.
 - d) Project the budget for the fiscal year using the costs provided by the applicant and incorporate this information into an overall Post-Secondary budget.
- 21.5 Using the applicant information, Sponsorship Priorities (Section 5), and Limits of Assistance (Section 8) of this policy, the Education Coordinator will:
- a) Determine if Klahoose First Nation will support the applicant for sponsorship.
 - b) Notify all applicants by letter and/or email whether they have been accepted for sponsorship and include any reasons for sponsorship approval or denial.
- 21.6 In addition to the sponsorship notification letter/email sent to the applicant, applicants approved for sponsorship will be sent the following:
- a) Sponsorship Contract/Letter
 - b) Direct Deposit Form

These documents must be signed by the student and returned to the Klahoose First Nation Education Department prior to the start date of the applicant's education program. Email confirmation of the contract will be accepted to meet this requirement. If these documents are not returned in time, sponsorship will be delayed, and the student's program placement may be at risk.

Sponsorship Contract/Letter: this contract will identify and outline the following:

- a) Student
- b) Institution
- c) Program
- d) Length of program
- e) Length of contract
- f) Sponsorship details (tuition, books, supplies, living allowance)
- g) Repayment terms for unsuccessful or incomplete program completion

Direct Deposit Form: This form can be filled out by the student or by the student's bank (See Appendix E). A student can also submit a void cheque or a legible copy of a void cheque in lieu of a Direct Deposit Form.

PART V: SPONSORED STUDENT REQUIREMENTS

22.0 Sponsorship Deadlines

- 22.1 It is the student's responsibility to inquire with the institution's registration department regarding the deadlines for sponsorship forms to be submitted to the school.
- 22.2 Students must notify the Education Coordinator by email or fax regarding sponsorship forms to be submitted from Klahoose First Nation to the institution at least three weeks prior to the deadline.

23.0 Grades/Transcripts

- 23.1 Sponsored Students must submit midterm evaluation and final semester proof of grades to the Education Coordinator.
- 23.2 Upon completion of the final semester within an academic year, sponsored students must have their program provider send (via mail, email, or fax) an official transcript of final grades directly from the institution to the Klahoose First Nation Education Coordinator.
- 23.3 Sponsored students that do not submit the required transcripts, may be suspended from further sponsorship benefits, including living allowance, tuition, and books until the transcripts are submitted.

24.0 Contact Information, Dependants Change

- 24.1 Students are required to inform the Education Coordinator (preferably in writing via email) of any change in contact information or dependants. Any changes must be submitted within 30 days of the change.
- 24.2 Changes to dependents may increase or decrease the living allowance for a student. Verification will be required when adding a dependent.
- 24.3 Changes in the number of dependents which result in a change in the calculation of a student's living allowance will be deemed to be in effect during the month immediately following the month in which the change occurred.
- 24.4 Students that misrepresent the status of dependents will be responsible to pay back living allowances collected in error.

25.0 Academic Standing

- 25.1 Students are required to maintain Good Academic Standing for the duration of their sponsorship. Good Academic Standing will be calculated according to the institution or training organization in which the sponsored student is enrolled.

26.0 Personal Crisis

- 26.1 In circumstances where personal difficulties are seriously impairing a student's academic performance, the student shall notify the Education Coordinator immediately to discuss the situation. Options will be discussed with the Education Coordinator in accordance with this policy on a case-by-case basis.
- 26.2 If exceptions to a student's academic responsibilities are sought by a sponsored student as a consequence of a personal crisis, a written request from the student

must be submitted to the Education Coordinator for consideration along with official documentation verifying the nature and duration of the crisis. Assistance may also be available for students requiring financial support for travel expenses which are associated with a personal crisis (see Section 16.4).

27.0 Change in Course Load

- 27.1 It is the student's responsibility to inform the Education Coordinator of anticipated course changes prior to registration or during a semester in which they are enrolled.
- 27.2 The student must discuss changes with the Education Coordinator who may request that the student to see a program advisor from the education institution in which they are registered.
- 27.3 Students must ensure that any course changes are completed before the institution's course change date. Any fees due to late course changes will be the responsibility of the student (see Section 31).
- 27.4 A revised course outline must be submitted when requesting a course change demonstrating how the course change will affect the original program outline.
- 27.5 Course changes that result in the student no longer being a full-time student (according to the institution definition of full-time) will impact sponsorship levels. Students that misrepresent the status of full-time enrollment will be responsible to pay back living allowances collected in error.

28.0 Course Failure

- 28.1 Funding will be provided the first time the student is required to repeat a course within a program. Funding to repeat additional failed courses is at the discretion of the Education Coordinator. If the student fails a course, they must provide the Education Coordinator with a written plan for successful completion of the course and reasons supporting continued funding.
- 28.2 If failure of a course is due to a serious accident or illness, or other personal crisis, please reference Section 26.

29.0 Academic Suspension (full time students)

- 29.1 Full-time sponsored students placed on Academic Suspension by their post-secondary institution will not be eligible for sponsorship for one academic year or until they are accepted by the institution back into an eligible program as a full-time student, whichever is less. In either case, the application requirements for sponsorship and sponsorship priorities apply (see Section 8).

30.0 Suspension or Termination of Sponsorship

- 30.1 Suspension or termination of student sponsorship can be issued for:
 - a) Fraud
 - b) Failure to comply with the Sponsored Student Requirements
 - c) Partial or full withdrawal from a sponsored program without prior notification to the Education Coordinator
 - d) Breach of any of the Klahoose First Nation Education policies

31.0 Penalties

- 31.1 Students who have failed a semester or dropped out after sponsorship has been paid will be responsible for repaying Klahoose First Nation all sponsored costs related to the semester. However, if failure is due to a serious accident or illness, or other personal crisis, please reference Section 26.

PART VI: APPENDICES

Appendix A: Eligible Institutions

Eligible post-secondary education institutions in Canada:

<https://www.sac-isc.gc.ca/eng/1429541743524/1531402273996>

Eligible foreign post-secondary institutions:

<https://www.sac-isc.gc.ca/fra/1433334714906/1531402394547>

Note - these links may change from time to time. Please consult the Education Coordinator for a list a currently eligible institutions.

Appendix B: Travel Rates

Travel rates are based on availability of funds and will be reviewed annually by Council.

Student attending school less than 400 km from the student's place of permanent residence:
\$170/round trip.

Student attending school more than 400 km from the student's place of permanent residence:
reimbursement to a maximum of \$300/round trip.

Appendix C: Living Allowance Rates

Note: the following are the current living allowance rates. These are subject to annual review by Council.

Student living at home	\$ 400 monthly
Individual student	\$1237 monthly
Student with one dependant	\$1375 monthly
Each additional dependant to a maximum of three	\$ 75 monthly

Appendix D: Application Package

UNDER REVIEW – PLEASE CONTACT EDUCATION COORDINATOR

Appendix E: Direct Deposit Form

UNDER REVIEW – PLEASE CONTACT EDUCATION COORDINATOR

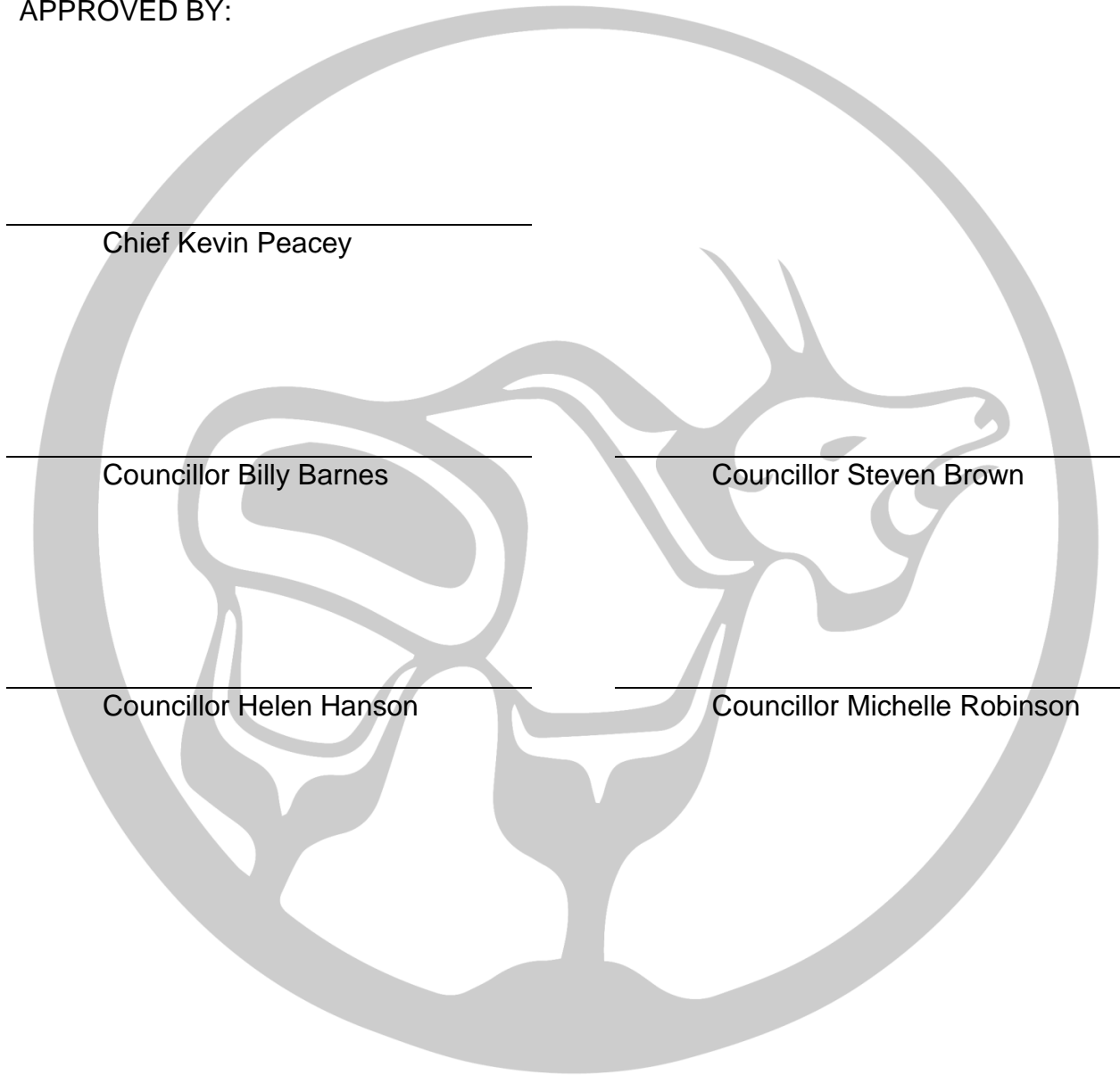
Appendix F: Progress Report

UNDER REVIEW – PLEASE CONTACT EDUCATION COORDINATOR

REVIEWED & RECOMMENDED

Dated this 28th day of April, 2021

APPROVED BY:



Chief Kevin Peacey

Councillor Billy Barnes

Councillor Steven Brown

Councillor Helen Hanson

Councillor Michelle Robinson